

Food & Beverage – Manager (Restaurant)

Job Descriptions:

- ❖ Support the goals of the F&B Management through diligent and proactive supervision of operations at signature restaurant
- ❖ Oversee day-to-day operation by working with Team Members in service and food and beverage preparation to formulate new promotional ideas that would impact the revenues and profitability of the outlet
- ❖ Control and analyze on an on-going basis for guest satisfaction; merchandising and marketing; operating costs; sanitation, cleanliness and hygiene
- ❖ Act immediately on all customer complaints to ensure quick and efficient resolution and achieve guest satisfaction

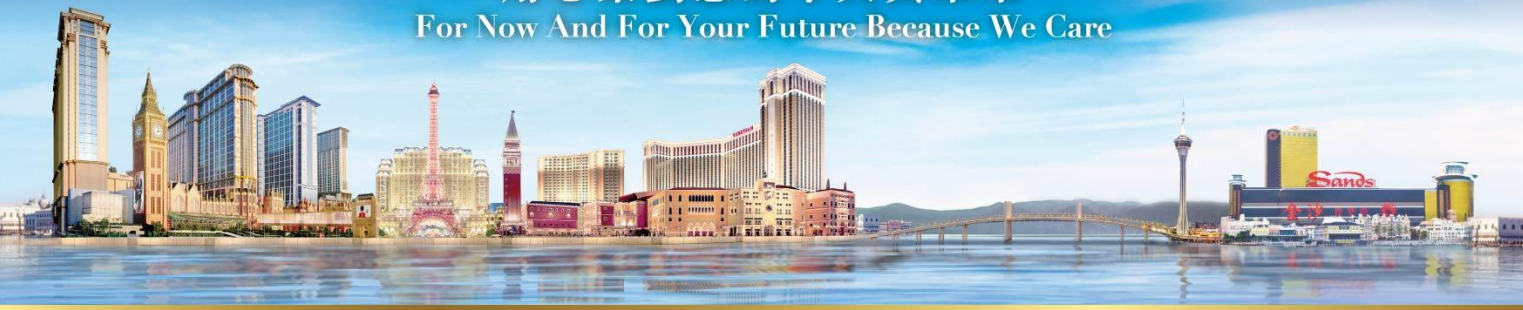
Position Requirements:

- ❖ At least 3-5 years of managerial level of related experience in luxury hotels or high-end restaurants
- ❖ Knowledge of Asian and Western cuisines and beverages
- ❖ Knowledge in Forbes standard is preferred
- ❖ Fluent in verbal and written communications in English, Mandarin and Cantonese

Hotline: 8118 6293

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Paiza Food & Beverage - Manager II

Job Descriptions:

- ❖ Support the goals of the Executive Manager/ Manager through diligent and proactive management of F&B operations at Paiza Dining
- ❖ Oversee day-to-day operation by working with team members in service and food and beverage preparation to formulate new promotional ideas
- ❖ Control and analyze on an on-going basis for guest satisfaction; merchandising and marketing; operating costs; sanitation, cleanliness and hygiene
- ❖ Act immediately on all customer complaints to insure quick and efficient resolution and achieve guest satisfaction
- ❖ Plan in conjunction with the Executive Manager's activities, promotions and menu implementations and provide project leadership and project management

Position Requirements:

- ❖ At least 3-5 years of managerial/ supervisory level of related experience in luxury hotels or high-end restaurants
- ❖ Knowledge of Asian and Western cuisines and Beverages
- ❖ Knowledge in P.O.S. and Microsoft Office application
- ❖ Fluent in English, Mandarin and Cantonese

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Food & Beverage - Lead

Job Descriptions:

- ❖ Provide guests with F&B Services, such as reservations, advice on ordering, and beverage selection in a professional and friendly manner
- ❖ Monitor guest reactions and confer frequently with servers or captains to ensure guest satisfaction. Handle guest complaints and comments and deal with unexpected situations
- ❖ Provide supervision, training and direction to captains and servers to ensure efficient and optimum level of service standards

Position Requirements:

- ❖ 2 years experience as manager in a 4-5 star hotel or quality restaurant
- ❖ Excellent customer service
- ❖ Overnight shifts and split shifts are required
- ❖ Familiar with MICROS, POS or E2E system is preferred
- ❖ Fluent in Chinese and English writing and communication skills

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Food & Beverage - Server

Job Descriptions:

- ❖ Provide Food and Beverage service to guests in a warm, caring and professional manner, while complying to Company's standards and procedures
- ❖ Monitor and maintain cleanliness, sanitation, and organization of assigned work areas
- ❖ Take guests' food and beverage orders, utilizing suggestive selling techniques

Position Requirements:

- ❖ Possess good attitude and knowledge about customer service
- ❖ Good communication in both Chinese and English
- ❖ 1 year of relevant work experience is preferred
- ❖ Familiar with MICROS and Shiji is preferred
- ❖ Overnight shifts and split shifts are required

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Food & Beverage – Server **Casino Service Bar / Paiza**

Job Descriptions:

- ❖ Provide food and beverage service to guests in a cordial, efficient and professional manner, at the Casino Service Bar / Paiza
- ❖ Resolve customer complaints and maintain guest satisfaction

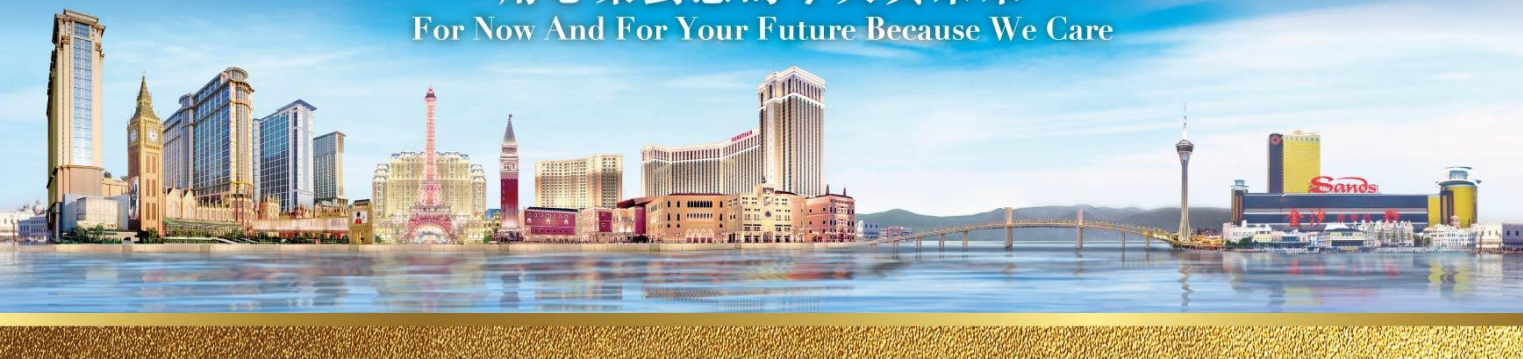
Position Requirements:

- ❖ Possess good attitude and knowledge about customer service
- ❖ Good communication in both Chinese and Mandarin
- ❖ 1 year of relevant work experience is preferred
- ❖ On shifts and overnight shifts required

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Food & Beverage OHS, System Management Specialist

Job Descriptions:

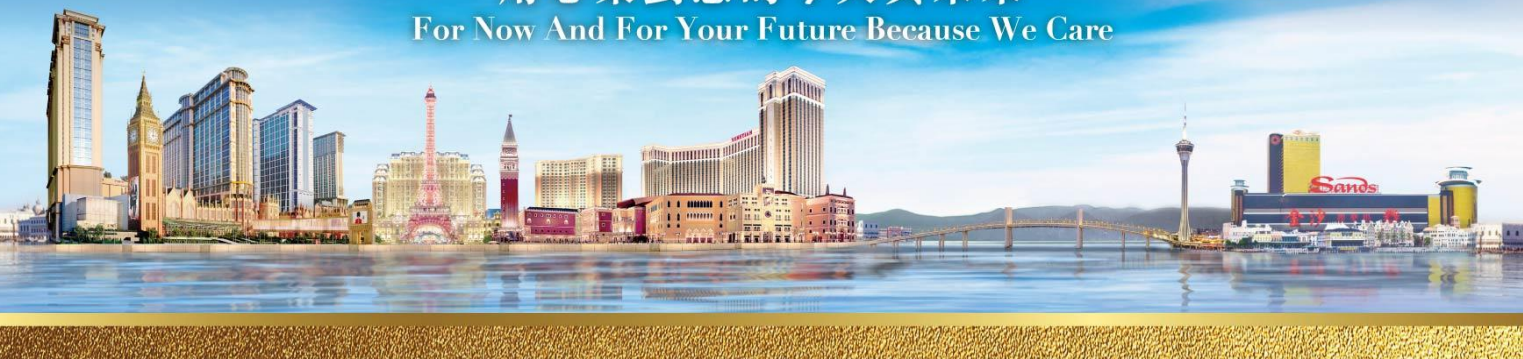
- ❖ Liaise and coordinate within the Department across all properties; Maintain effective communication and information flow
- ❖ Assist in the developing and sustaining IMS
- ❖ Organize electronic filing of drawings, documents, charts, pictures and artwork
- ❖ Ensure IMS related documents and records are updated and controlled
- ❖ Maintain a comprehensive calendar file to ensure required reports are properly prepared and submitted on a timely basis

Position Requirements:

- ❖ Knowledge in Occupational Health and Safety, Food Safety Management System is preferred
- ❖ Good communication and interpersonal skills
- ❖ Secretarial/clerical experience is preferred
- ❖ Fluent in English, Cantonese and Mandarin

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Food & Beverage - Cook

Job Descriptions:

- ❖ Organize and monitor the preparation of various meals in accordance with hygiene and safety guidelines
- ❖ Create menus, prepare and produce meals of different cuisines according to different venues
- ❖ Keep the kitchen and all equipment clean and hygienic
- ❖ Record, count and transport supplies from storeroom to work areas; restock and maintain inventory

Position Requirements:

- ❖ Familiar to prepare Asian or Western cuisine
- ❖ 1 year of relevant work experience is preferred
- ❖ Overnight shifts and split shifts are required

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Food & Beverage – Steward Supervisor

Job Descriptions:

- ❖ Assign Stewards to the respective work areas. Communicate changes or further instructions as they arise throughout the shift
- ❖ Ensure Stewards follow safety practices on their daily operation. Ensure cleanliness of the Kitchen outlets, wares and equipment through inspecting the work of the Stewards in accordance with the sanitation standards in place.
- ❖ Conduct regular inventory counts of the Stewarding equipment and supplies as instructed by the Chief Steward. Report any damages, safety hazards, and personnel problems to the Chief Steward.
- ❖ Supervise, mentor and train Stewards

Position Requirements:

- ❖ 3 years or above relevant working experience
- ❖ Knowledge of Food and Beverage operations
- ❖ Good communication and problem-solving skills

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Food & Beverage – Steward

Job Descriptions:

- ❖ Apply dishwashers to clean dishes and silverware
- ❖ Well store clean cutlery and utensils in designated areas
- ❖ Deliver tableware to banquets, or kitchen utensils and dishes to specific kitchen areas

Position Requirements:

- ❖ 1 year of relevant work experience is preferred
- ❖ Good communication skills
- ❖ Overnight shift required

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Food & Beverage – Attendant **Banquet Set Up**

Job Descriptions:

- ❖ Responsible for setting up, organizing, moving and packing up equipment and materials such as lighting and sound systems, projection equipment, tables, chairs, tableware and decorations for various venues
- ❖ Set up stage and partitions according to customers' requirements

Position Requirements:

- ❖ 1 year of relevant work experience (banquet set up) is preferred
- ❖ Ability to move and set up large and heavy objects
- ❖ Good communication in Chinese
- ❖ Overnight shifts required

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