

Food & Beverage – Manager (Restaurant)

Job Descriptions:

- ❖ Support the goals of the F&B Management through diligent and proactive supervision of operations at signature restaurant
- ❖ Oversee day-to-day operation by working with Team Members in service and food and beverage preparation to formulate new promotional ideas that would impact the revenues and profitability of the outlet
- ❖ Control and analyze on an on-going basis for guest satisfaction; merchandising and marketing; operating costs; sanitation, cleanliness and hygiene
- ❖ Act immediately on all customer complaints to ensure quick and efficient resolution and achieve guest satisfaction

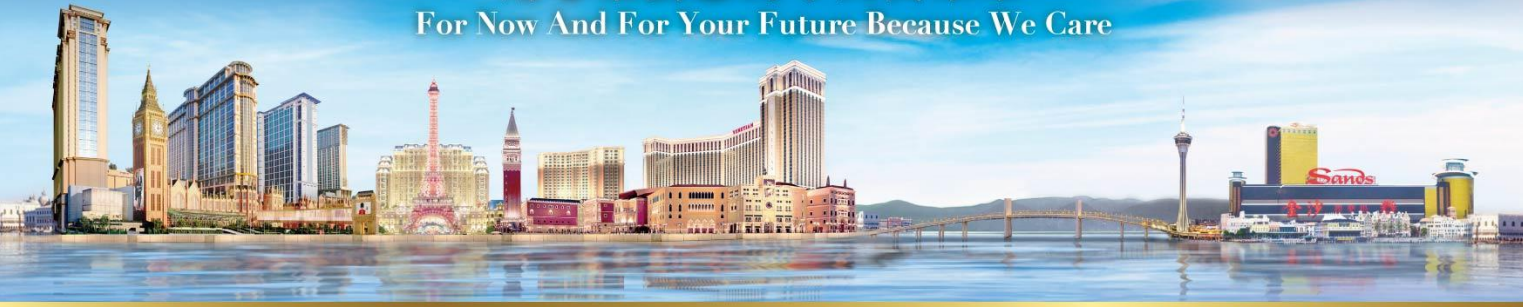
Position Requirements:

- ❖ At least 3-5 years of managerial level of related experience in luxury hotels or high-end restaurants
- ❖ Knowledge of Asian and Western cuisines and beverages
- ❖ Knowledge in Forbes standard is preferred
- ❖ Fluent in verbal and written communications in English, Mandarin and Cantonese

Hotline: 8118 6293

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Paiza Food & Beverage - Manager II

Job Descriptions:

- ❖ Support the goals of the Executive Manager/ Manager through diligent and proactive management of F&B operations at Paiza Dining
- ❖ Oversee day-to-day operation by working with team members in service and food and beverage preparation to formulate new promotional ideas
- ❖ Control and analyze on an on-going basis for guest satisfaction; merchandising and marketing; operating costs; sanitation, cleanliness and hygiene
- ❖ Act immediately on all customer complaints to insure quick and efficient resolution and achieve guest satisfaction
- ❖ Plan in conjunction with the Executive Manager's activities, promotions and menu implementations and provide project leadership and project management

Position Requirements:

- ❖ At least 3-5 years of managerial/ supervisory level of related experience in luxury hotels or high-end restaurants
- ❖ Knowledge of Asian and Western cuisines and Beverages
- ❖ Knowledge in P.O.S. and Microsoft Office application
- ❖ Fluent in English, Mandarin and Cantonese

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Food & Beverage - Lead

Job Descriptions:

- ❖ Provide guests with F&B Services, such as reservations, advice on ordering, and beverage selection in a professional and friendly manner
- ❖ Monitor guest reactions and confer frequently with servers or captains to ensure guest satisfaction. Handle guest complaints and comments and deal with unexpected situations
- ❖ Provide supervision, training and direction to captains and servers to ensure efficient and optimum level of service standards

Position Requirements:

- ❖ 2 years experience as manager in a 4-5 star hotel or quality restaurant
- ❖ Excellent customer service
- ❖ Overnight shifts and split shifts are required
- ❖ Familiar with MICROS, POS or E2E system is preferred
- ❖ Fluent in Chinese and English writing and communication skills

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餐飲部 - 餐飲服務員

工作內容:

- ❖ 負責以專業及友善的態度為賓客提供餐飲諮詢、預訂、提供款接，在點餐及酒類選擇方面向顧客提供意見，依據顧客需求調配各種含酒精與不含酒精飲品，侍候客人用膳及協助處理結帳；
- ❖ 維持餐廳整體整潔度
- ❖ 需使用電子設備及系統處理及記錄工作相關事宜，包括發放通知及分派指示予有關單位，並處理有關單位之回饋

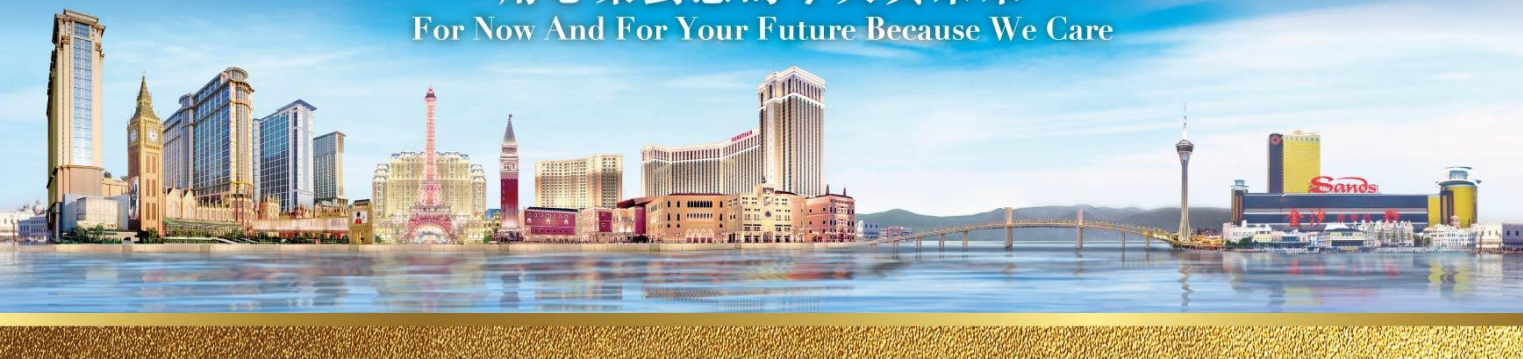
職位要求:

- ❖ 具良好顧客服務態度及知識
- ❖ 需通宵輪班及分班制 (落場更)
- ❖ 具1年相關工作經驗優先
- ❖ 熟悉MICROS、Shiji者優先

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餐飲部 - 餐飲服務員 (水吧 / 御匾會)

工作内容:

- ❖ 以熱情、貼心和專業的態度為客人提供食品和/或飲料服務
- ❖ 在娛樂場水吧及御匾會工作
- ❖ 解決客人的投訴，令客人滿意

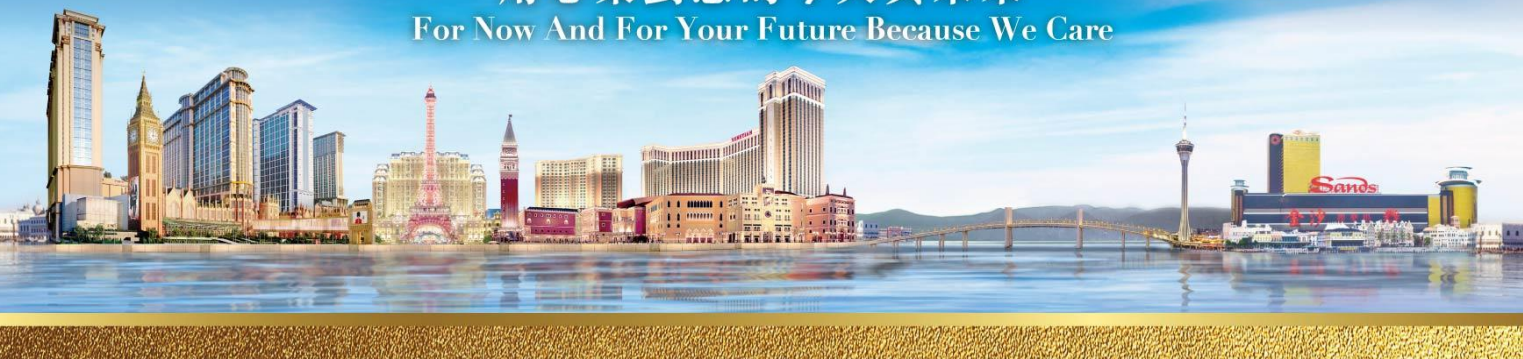
職位要求:

- ❖ 良好廣東話或普通話溝通能力
- ❖ 具良好顧客服務態度及知識
- ❖ 需通宵輪班
- ❖ 具1年相關工作經驗優先

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Food & Beverage **OHS, System Management Specialist**

Job Descriptions:

- ❖ Liaise and coordinate within the Department across all properties; Maintain effective communication and information flow
- ❖ Assist in the developing and sustaining IMS
- ❖ Organize electronic filing of drawings, documents, charts, pictures and artwork
- ❖ Ensure IMS related documents and records are updated and controlled
- ❖ Maintain a comprehensive calendar file to ensure required reports are properly prepared and submitted on a timely basis

Position Requirements:

- ❖ Knowledge in Occupational Health and Safety, Food Safety Management System is preferred
- ❖ Good communication and interpersonal skills
- ❖ Secretarial/clerical experience is preferred
- ❖ Fluent in English, Cantonese and Mandarin

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餐飲部 - 廚師

工作內容:

- ❖ 按照衛生及安全指引下組織及監控預備各式膳食
- ❖ 為不同的餐飲場所製作餐牌、預備及烹調不同菜系的食物
- ❖ 保持廚房及所有廚房用具的清潔衛生
- ❖ 需記錄、點算及分發日常工作之相關用品，並進行匯報、補充及整理庫存等同類型工作

職位要求:

- ❖ 具亞洲或西式菜餚知識，並熟悉其製備及服務
- ❖ 需通宵輪班及分班制 (落場更)
- ❖ 具1年相關工作經驗優先

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Food & Beverage – Steward Supervisor

Job Descriptions:

- ❖ Assign Stewards to the respective work areas. Communicate changes or further instructions as they arise throughout the shift
- ❖ Ensure Stewards follow safety practices on their daily operation. Ensure cleanliness of the Kitchen outlets, wares and equipment through inspecting the work of the Stewards in accordance with the sanitation standards in place.
- ❖ Conduct regular inventory counts of the Stewarding equipment and supplies as instructed by the Chief Steward. Report any damages, safety hazards, and personnel problems to the Chief Steward.
- ❖ Supervise, mentor and train Stewards

Position Requirements:

- ❖ 3 years or above relevant working experience
- ❖ Knowledge of Food and Beverage operations
- ❖ Good communication and problem-solving skills

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餐飲部 – 管事員（餐飲清潔）

工作內容:

- ❖ 利用洗碗機清潔髒碗碟和銀器
- ❖ 分類及存放乾淨的餐具和器皿在指定的地方
- ❖ 運送餐具到宴會、或廚房用具及碟子到特定廚房區域

職位要求:

- ❖ 具1年相關工作經驗優先
- ❖ 良好溝通能力
- ❖ 需通宵輪班

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餐飲部 – 場地設置員

工作內容:

- ❖ 負責設置、搬運及收拾各活動於不同場館之傢俬、用具及器材
- ❖ 需執行及協調與其職務相連之事宜*

職位要求:

- ❖ 具1年相關工作(場地設置)經驗優先
- ❖ 需搬運及設置大型重物
- ❖ 良好溝通能力
- ❖ 需通宵輪班

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