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For Now And For Your Future Because We Care

Premium Mass – Services **Shared Services Coordinator**

Job Descriptions:

- ❖ Create room bookings, arrange transportation and other authorized arrangement for Mass Casino Sales teams
- ❖ Answer phone calls from guests, provide information and assistance accordingly and make confirmation calls to guests with bookings
- ❖ Settle comp charges with specific systems
- ❖ Generate daily reports for Mass Casino Sales teams

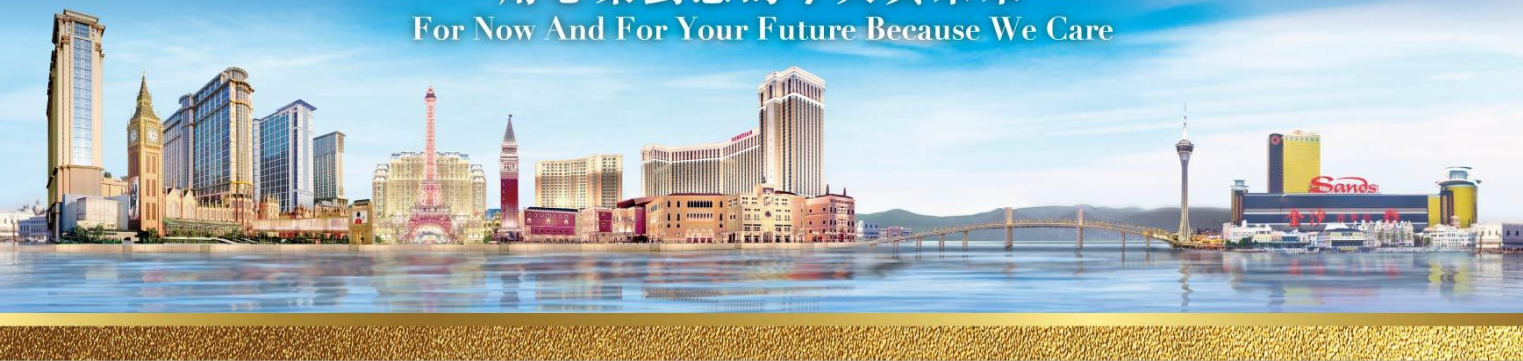
Position Requirements:

- ❖ Bachelor degree is preferred
- ❖ Good communication skills and computer skills
- ❖ Fluent in Chinese, Mandarin and good in English

Hotline: 8118 6293

If you are interested, please send your CV to slcareer@sands.com.mo

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Telesales - Telemarketer

Job Descriptions:

- ❖ Prioritize calls to guests strategically and as per the instruction from management to achieve the sales target
- ❖ Build and maintain good and sustainable relationship with guests by becoming familiar with their preference and habit and providing the best arrangement for every visit
- ❖ Familiar with SOP and skillfully handle requests to minimize guest dissatisfaction
- ❖ Answer enquiries from customers with full knowledge on product offerings

Position Requirements:

- ❖ Strong sales techniques and communication skills is required
- ❖ 1 to 2 years related work experience is required
- ❖ Fluent in Cantonese and Mandarin

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